

Montavilla Food Co-operative Board of Directors

Tuesday, October 25, 2016
6:30 pm to 7:30 pm

Amy Reaney's House
(Address provided on request)

REGULAR MEETING AGENDA

6:30- 6:35 PM	CALL TO ORDER INTRODUCTIONS, ANNOUNCEMENTS, AND PUBLIC COMMENTS		
	Board Members		Others
	Amanda Lamb	X	
	Katherine Pedery	X	
	Amy Reaney	X	
	Ellen Rubinstein	X	

6:35-6:40 PM	CONSENT AGENDA <u>Approved</u>	Lead	Doc(s)
Action	1. Approval of the agenda for October 25, 2016		
Action	2. Approval of meeting minutes from September 22, 2016		App A
	3. Committee and working group reports		App B, App C
Discussion	a. Business committee		
Discussion	b. Outreach committee		
Discussion	c. IT committee		
Discussion	d. Website working group		

6:40 - 7:30 PM	REGULAR AGENDA	Lead	Doc(s)
6:40 No action	Seating of newly elected Directors <ul style="list-style-type: none"> • Done 		
6:40-6:50 Action	Annual elections of the President, Vice President, Secretary, and Treasurer <ul style="list-style-type: none"> • President: Amanda • Vice President: Amy • Treasurer: Katherine • Secretary: Ellen • <u>Approved</u> 		
6:50-6:55 Action	Consideration of Annual Board calendar <ul style="list-style-type: none"> • <u>Approved</u> 		App D
6:55-7:10 Action	Request to return member equity <ul style="list-style-type: none"> • Discussion: Some co-ops choose not to return equity unless it is an open store. We want to make sure we are on secure footing before returning equity. • We have opted not returned equity in the past. • Board could develop criteria for reviewing requests • <u>Voted to return equity</u> 		

7:10-7:20 Discussion	Debrief Annual Meeting, Board Retreat, Volunteer Retreat <ul style="list-style-type: none"> ● Generally positive feedback ● Electronic elections worked well 		
7:20-7:30 Discussion/ Action	Annual Board Strategies <ul style="list-style-type: none"> ● Schedule work session for Outreach event calendar <ul style="list-style-type: none"> ○ 11/12 - do some work in advance ○ Board will decide on high-priority events (traditions for the co-op) and provide general guidance on other event timing ○ Outreach will then fill in the remaining calendar ○ Recommend visiting other neighborhood associations ○ Recommend consistent pamphlet and poster distribution - is there a list? (include other co-ops) ● Create a communications/marketing work group (or subcommittee or committee) <ul style="list-style-type: none"> ○ The board is supportive of Outreach creating a subgroup for communications, as long as we can ensure goals are aligned the work continues to be integrated ● Volunteer coordination ● Filling Board positions <ul style="list-style-type: none"> ○ An email went out ○ Also do surrounding neighborhood associations 		App E
7:30 PM	ADJOURN		

MEETING REVIEW	
Discussion	1. Meeting evaluation <ul style="list-style-type: none"> ● Was this meeting well-facilitated? ● Were the agenda items relevant and timely? ● Were the right people at this meeting? ● Did everyone get the chance to say what they wanted? ● Did everyone feel heard?
Discussion	2. Review parking lot <ul style="list-style-type: none"> ● Do we need special strategies, meetings, or work groups to deal with parking lot issues?
Discussion	3. Next meeting agenda <ul style="list-style-type: none"> ● What resolutions/decisions should be on the agenda? ● What reports or updates should be on the agenda? ● Do any guests need to be invited to the meeting?